



RIM Reporter

Secretary of State ~ Records and Information
Management (SOS-RIM)

HAPPY HALLOWEEN!!

**DON'T LET STORAGE GHOSTS & GOBLINS
SCARE YOU AWAY FROM TAKING CARE OF
YOUR RECORDS!**

**CALL THE "RECORDS BUSTERS"
WE WILL HELP YOU WITH YOUR RETENTIONS &
DISPOSALS IN THRILLINGLY EFFICIENT TIME.**



CALL 444-9000 FOR ALL YOUR RECORDS MANAGEMENT NEEDS

Learn how records and information management can increase
efficiency and cost savings for your agency.

October, 2008